

 सर्व शिक्षा अभियान  
सब पढ़ें सब बढ़ें

टेलिफैक्स  
Telefax +91-135-2744064, 2743331

वेबसाइट  
Website www.surveyofindia.gov.in

ई-मेल  
E-Mail jcm.ws.soi@gov.in

भारतीय सर्वेक्षण विभाग  
SURVEY OF INDIA



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Office of the Surveyor General of India  
हाथीबड़कला एस्टेट, डाक बक्स सं. 37  
Hathibarkala Estate, Post Box No. 37  
देहरादून - 248 001 (उत्तराखण्ड), भारत  
DEHRADUN - 248 001 (UTTARAKHAND), INDIA

सं0जे - 712/709-स्वच्छता अभियान

दिनांक: 03 फरवरी, 2021

सेवा में,

**अपर महासर्वेक्षक:** विशिष्ठ क्षेत्र, देहरादून/पूर्वी क्षेत्र, कोलकाता/पूर्वोत्तर क्षेत्र, शिलांग/मध्य क्षेत्र, जबलपुर/पश्चिमी क्षेत्र, जयपुर/उत्तरी क्षेत्र, चण्डीगढ़/दक्षिणी क्षेत्र, बैंगलूरु/मुद्रण क्षेत्र, देहरादून/ राष्ट्रीय भू-सूचना विज्ञान एवं प्रौद्योगिकी संस्थान, हैदराबाद ।

**निदेशक:** पूर्वी उ0प्र0 भू-स्था0आं0केन्द्र/मध्य प्रदेश भू-स्था0आं0 केन्द्र/राजस्थान भू-स्था0आं0केन्द्र/आन्ध्र प्रदेश एवं तेलंगाना भू-स्थानिक आंकड़ा केन्द्र/ महाराष्ट्र एवं गोवा भू-स्था0आं0केन्द्र/पंजाब, हरियाणा एवं चंडीगढ़ भू-स्था0आं0 केन्द्र/हिमाचल प्रदेश भू-स्था0आं0 केन्द्र/जम्मू एवं कश्मीर भू-स्था0आं0 केन्द्र/असम एवं नागालैण्ड भू-स्था0आं0 केन्द्र/मेघालय एवं अरुणांचल प्रदेश भू-स्था0आं0 केन्द्र/त्रिपुरा,मणिपुर और मिजोरम भू-स्था0आं0 केन्द्र/ पश्चिमी बंगाल और सिक्किम भू-स्था0आं0 केन्द्र/उड़ीसा भू-स्था0आं0 केन्द्र/झारखण्ड भू-स्था0आं0 केन्द्र/बिहार भू-स्था0आं0 केन्द्र/छत्तीसगढ़ भू-स्था0आं0 केन्द्र/गुजरात,दमन एवं द्वीव भू-स्था0आं0 केन्द्र/कर्नाटक भू-स्था0आं0 केन्द्र/तमिलनाडू, पांडिचेरी एवं अण्डमान एवं निकोबार द्वीप समूह भू-स्था0आं0 केन्द्र/केरल एवं लक्षद्वीप भू-स्था0आं0 केन्द्र/सर्वेक्षण (हवाई) एवं दिल्ली भू-स्था0आं0 केन्द्र/जी0आई0एस0एण्ड आर0एस0/ मानचित्र अभिलेख एवं प्रसार केन्द्र(पूर्व में बी0एण्ड पी0)/ज्योडीय एवं अनुसंधान शाखा/अंकीय मानचित्रण केन्द्र/दक्षिण मुद्रण वर्ग/पूर्वी मुद्रण वर्ग/पश्चिमी मुद्रण वर्ग/ मानचित्र प्रकाशन निदेशालय (पूर्व में उत्तरी मुद्रण वर्ग) /सीमा सैल/उत्तराखण्ड और पश्चिमी उत्तर प्रदेश भू-स्था0आं0 केन्द्र/राष्ट्रीय भू-स्था0आं0 केन्द्र, देहरादून ।  
स्थापना एवं लेखा अधिकारी, प्रशासन, (म.स.का.) ।

**Sub.: Swachhta Pakhwada -2021 under Swachh Bharat Mission-Regarding.**

The proposed Calendar of Swachhata Pakhwada for the year 2021, on the subject enclosed by Cabinet Secretary's under their DO letter No.561/1/1/2017-CA-V/CA.IV dated 22.12.2020 has been received from DST by Email for implementation.

In this connection, it is requested to ensure that the following date wise activities for Swachhata Pakhwada -2021 may please be undertaken during the Swachhata Pakhwada by all the Zones/GDCs/Printing Groups/Directorates of Survey of India:-

Detailed date wise activities in addition to regular Day to Day cleaning.

Date	Activities to be Undertaken
03.05.2021	Cleaning of Washrooms.
04.05. 2021	Cleaning of Computers, Printers, Scanners, Almirahs, Racks etc.
05.05. 2021	Cleaning of Working area of office i.e. Rooms, Chambers, Sections etc.
06.05. 2021	Cleaning of Office campus.
07.05. 2021	Cleaning of Roads up to at least 100 m outside gate.
10.05.2021	Cleaning of Govt. Vehicles, Cleaning of MT Section.
11.05. 2021	Cleaning of Car/ Two-wheeler Parking.
12.05. 2021	Cleaning of Generator room.
13.05. 2021	Cleaning of Canteen and plantation of plants/saplings

In addition to above all the offices are encouraged to carry out any other cleanliness activity as per requirement.

- \* Senior Officers in the Zones/GDCs are requested to the initiative in implementing Swachhata Pakhwada activities effectively.
- \* Zones/GDCs may take steps to undertake innovative initiatives during the campaigns.
- \* Zones/GDCs should ensure better branding and publicity of Pakhwada activities in electronic and print media platforms. They need to make use of social media such as mygov., Twitter and Facebook extensively for the purpose.
- \* At the conclusion of the Swachhata Pakhwada the Zones/GDCs are required to submit the following to this office for onward submission to DST/MDWS:
  1. Report containing detailed account of activities under taken during Pakhwada
  2. Related picture album, newspaper clippings, press notes, audio-visual clips
  3. Any special documents may consider setting up permanent mechanism through new programmes and Schemes for sustainability of Swachhata, in addition to cleanliness drives during the Pakhwada.
- \* Action to be taken for construction of toilets for Divyang in each offices.
- \* Best three GDCs in each Zone and best three sections in each GDC to be awarded for Swachhata activities.
- \* Slogans & banners to be placed at the entrance gate/prominent place within campus.

This issues with the approval of Surveyor General of India.

**Note: Due to the ongoing global Pandemic of COVID-19, while observing Swachhata Pakhwada, All the Officers/Employees of the Survey of India are requested to follow all the instructions and guidelines issued by the M/o Home Affairs and M/o Health and Family Welfare, from time to time.**

(NITIN JOSHI)  
Deputy Surveyor General,  
Nodal Officer for Swachhata Pakhwada  
For Surveyor General of India

**Copy to :** The Secretary to Govt. of India, Ministry of Science and Technology, (Deptt. of Science & Technology), Technology Bhawan, New Mehrauli Road, New Delhi- for information, please (Kind Attn: Shri J.Venkataraman, Under Secretary, SMP, DST).

**Copy to :** The Secretary to Govt. of India, Ministry of Drinking Water & Sanitation, 4<sup>th</sup> Floor, Pt. Dindayal Antodaya Bhawan, New Delhi-110003 ([Email-param.iyer@gov.in](mailto:Email-param.iyer@gov.in)) for information, please.